

# **2015-2016 OFFICIALS' GUIDE**



**Iowa High School  
Athletic Association**  
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# IOWA HIGH SCHOOL ATHLETIC ASSOCIATION

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### Central District

#### Class A

Robert Cue, Superintendent, North Tam, Traer 2015  
Lynn Ubben, Superintendent, Perry 2016  
Steve Schlatter, Principal, Roland-Story 2017  
Jon Thompson, Superintendent, Aplington-Parkersburg 2018

#### Class AA

Kirk Johnson, Principal, Waukee 2018

### Northeast District

#### Class A

Jim Stanton, Superintendent, Dunkerton 2015  
Steve Westerberg, Superintendent, Oelwein 2017  
Dan Fox, Superintendent, East Buchanan, Winthrop 2018  
Mike Crozier, Superintendent, Northwood-Kensett 2019

#### Class AA

Jeff Gustason , Principal, Linn-Mar, Marion 2016

### Northwest District

#### Class A

Steve Grond, Superintendent, Boyden-Hull 2015  
Scott Bailey , Superintendent, Kingsley-Pierson 2016  
Rod Earleywine, Superintendent, Sergeant Bluff-Luton 2018  
Marty Fonley, Superintendent, Algona 2019

#### Class AA

Carl Turner, Superintendent, Storm Lake 2017

### Southeast District

#### Class A

Greg Ray, Superintendent, Mediapolis 2016  
Alan Jensen, Superintendent, English Valleys, North English 2017  
Paula Wright, Superintendent, Chariton 2018  
Gary DeLacy, Superintendent, Mediapolis 2019

#### Class AA

Shane Knoche, Principal, North Scott 2015

### Southwest District

#### Class A

Casey Berlau, Superintendent, Nodaway Valley 2015  
Doug Gee, Superintendent, Boyer Valley 2016  
Kurt Brosamle, Superintendent, Ar-We-Va, Westside 2017  
Tom Wood, Superintendent, Martensdale-St. Marys 2018

#### Class AA

Chris Basinger, Principal, Norwalk 2019

## OFFICIALS ADVISORY COMMITTEE MEMBERS

Tom Moore, Wrestling, Griswold  
Chuck Liston, Track & Field, Marion  
Ricardo Alverio, Baseball, Norwalk  
Jim Elmer, Soccer, Johnston  
Mark Te Grotenhuis, Basketball & Football, Sioux Center  
Martin Radtke, Muscatine  
Scott Whitehill, Mason City

If any licensed official has agenda items, suggestions or concerns,  
please feel free to contact one of your Advisory Committee members or the IHSAA.

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# IHSAA and IGHSAU OFFICIALS' CODE OF ETHICS

The Iowa High School Athletic Association's Board of Control and the Iowa Girls' High School Athletic Union's Board of Directors has officially adopted the following Code of Ethics for high school athletic officials.

Officials at an interscholastic athletic event are participants in the educational development of high school students. As such, they must exercise a high level of self-discipline, independence, and responsibility. The purpose of this Code is to establish guidelines for ethical standards of conduct for all interscholastic officials.

Officials shall master both the rules of the game and the mechanics necessary to enforce the rules, and shall exercise authority in an impartial, consistent, and controlled manner.

Officials shall work with each other and their state associations in a constructive and cooperative manner.

Officials shall uphold the honor and dignity of the profession in all interaction with student-athletes, coaches, athletic directors, school administrators, colleagues, and the public.

Officials shall prepare themselves both physically and mentally, shall dress neatly and appropriately, and shall conduct themselves in a manner consistent with the standards of the profession.

Officials shall be punctual and professional in the fulfillment of all contractual obligations.

Officials shall remain mindful that their conduct influences the respect that student-athletes, coaches, and the public hold for the profession.

Officials shall, while enforcing the rules of play, remain aware of the inherent risk of injury that competition poses to student-athletes and themselves and shall notify the event manager of any condition that might not be conducive regarding participation.

Officials shall be cognizant of adverse conditions (including weather) that might arise during the competition and react appropriately to ensure the safety and welfare of all participants.

Officials shall not be party to actions designed to unfairly limit or restrain access to officiating, officiating assignments, or to local association membership. This includes selection for positions of leadership based upon economic factors, race, creed, color, age, sex, physical handicap, country or national origin.

**The IHSAA and IGHSAU serves as a licensing agency for Iowa Junior and Senior High School athletic officials. Officials are registered as independent contractors with both entities. This Code of Ethics relates to the license status of each official registered with the IHSAA and/or the IGHSAU.**

**Failure to comply with any of the above items may result in probation, suspension, or loss of license for the official. Any sanction issued by the Iowa High School Athletic Association or the Iowa Girls' High School Athletic Union as a result of a violation to this Code of Ethics, shall apply equally to each organization the official is registered with.**

# OFFICIALS GUIDE

The purpose of this **Officials Guide** is to help officials by covering and clarifying such points as purpose, procedure and requirements in officiating.

A function of the Iowa High School Athletic Association is the registration of contest officials for interscholastic competition as stipulated in its Articles of Incorporation under "Powers and Duties of the Board of Control":

**The Board of Control shall register game officials for interscholastic competition, and the Board shall have the authority to determine qualification for membership and conditions for revocation, suspension or probation of registration.**

## MEMBER SCHOOL USE OF NON-REGISTERED OFFICIALS

When member schools participate in a contest, meet or tournament, registered officials must be used. If only one official is available who is registered by the IHSAA, then only the registered official should be used. Under no condition will the Association permit a contest to be played using officials who are not currently registered with the IHSAA. The use of non-registered IHSAA officials will result in sanctions by the IHSAA which could include forfeiture.

**EXCEPTION:** At the junior high school level (grades 7-8); only one currently registered official is required. It is not the prerogative of any member school to agree to set aside this rule. Such schools would be in violation of the Articles of Incorporation if they decided by mutual agreement to use officials not registered. It is very important for each school administrator and coach to read the game contract signed between member schools. This contract states the method by which both schools agree to the selection of registered officials. **Placement on the Registered List constitutes certification by the IHSAA that an official has passed the requisite exam, demonstrating knowledge in the official contest rules, and has participated in all required rules meetings and clinics. Certification constitutes no further reference or guarantee.**

## POLICY WHEN GAME OFFICIALS FAIL TO APPEAR FOR A CONTEST

### OPTIONS:

1. Compete with one current registered official. (Football two)
2. The two head coaches officiate the contest.
3. Reschedule the contest.

Baseball:	Umpires (2 or 3 or 4)
Basketball:	Referee & Umpire(s)
Cross Country:	Referee (Starter)
Football:	4-Person Crew-Referee, Umpire, Linesman & Line Judge 5-Person Crew-Referee, Umpire, Linesman, Line Judge & Back Judge
Soccer:	(Minimum of 2) 2-Person Crew-Referee & Assistant Referee 3-Person Crew-Referee & 2 Asst Referees
Swimming:	Referee (Starter)
Track & Field:	Referee (Starter)
Wrestling:	Referee

**Note:** No registered officials are required in **TENNIS, GOLF and BOWLING.**

## OFFICIALS FOR JUNIOR HIGH CONTESTS

In all junior high interscholastic contests, at least one of the contest officials must be currently registered with the IHSAA, and it is recommended all officials be licensed.

## IMPORTANT NOTICES

1. **Failure of any school to use current registered officials in the sports previously stipulated will result in sanctions from the IHSAA which could include forfeiture.**
2. **Contracts engaging services of officials must be executed by officially designated representatives of the schools for all interscholastic competition.**
3. **Officials are required to pay admission when attending any IHSAA tournament sponsored game, unless they have been assigned by the IHSAA to officiate that game. This also includes regular season admission.**

## PURPOSE

It is the purpose of this Association in its program of registering officials to improve interscholastic competition by:

1. Aiding officials, coaches and players in acquiring a thorough knowledge of contest rules in all sports.
  - A thorough knowledge of contest rules and an ability to interpret these rules shall be regarded by this Association as a primary requirement of all officials. To implement this requirement, this Association conducts rules interpretation on-line meetings in all sports as well as on-line memos located on our web-site. It is the responsibility of an official to view such meetings and memos for the purpose of keeping informed of rules changes, new interpretations and review of all rules and regulations.
2. Promoting uniformity in mechanics of officiating.
  - A thorough knowledge on the mechanics of officiating shall be regarded by this Association as imperative. To implement this requirement, this Association conducts annual clinics each year in the sports of football, basketball, wrestling and baseball. It is the responsibility of an official to attend these clinics for the purpose of keeping informed of mechanic changes as well as a general review.
3. Recruiting competent young officials to replace retiring officials.
4. Encouraging observance of the spirit and letter of contest rules and ethical codes on all occasions.
5. Establishing high professional standards as developed by tradition. High standards contribute toward the total value of education-based activities.

## REGISTRATION PROCEDURE

1. Registration for each new year always begins March 1st with the due date of May 31<sup>st</sup>. Current licenses expire May 31. If you, as an official, have not registered prior to **June 1**, you will not be registered with the IHSAA. If you choose to register after the May 31<sup>st</sup> deadline, you will not receive an IHSAA wall calendar or school directory.
2. **Iowa Residents:** The initial registration fee, as well as any re-registration fee for an official living in Iowa, is \$50 per school year for registration in one sport. If registration is desired in more than one sport, a fee of \$12 is due for each sport over and above the initial sport requested. A penalty of \$20 is charged for late re-registration, meaning the penalty **commences June 1**. There is no penalty if an official completes his first-year registration after May, as he/she will be charged the annual registration fee of \$50 for one sport. In the event an official elects not to re-register for a certain school year but desires to re-register the following year, there is no penalty for not having re-registered for the previous year. The maximum penalty charged for late re-registration is \$20. (College Student Fees, please see page 3)
3. **Bordering State Residents:** The initial registration fee, as well as any re-registration fee for an official living in a bordering state, is \$35 per school year for registration in one sport, and \$17 for the NFHS association membership where applicable. If registration is desired in more than one sport, a fee of \$12 is due for each sport over and above the initial sport requested. A penalty of \$20 is charged for late re-registration, meaning the penalty **commences June 1**. There is no penalty if an official completes his first-year registration after May, as he/she will be charged the annual registration fee of \$35 for one sport. In the event an official elects not to re-register for a certain school year but desires to re-register the following year, there is no penalty for not having re-registered for the previous year. The maximum penalty charged for late re-registration is \$20. (College Student Fees, please see page 3)
4. The IHSAA registration form may be accessed on our web site at [www.iahhsaa.org](http://www.iahhsaa.org) under officials and must be submitted on-line annually.
5. All IHSAA officials (JH – Varsity), including out-of-state officials must view an "annual" on-line IHSAA rules meeting. For details, refer to page 8, **On-Line Rules Meeting Requirements**.
6. All IHSAA officials (JH – Varsity), including out-of-state officials must pass an "annual" on-line IHSAA examination. For details, refer to page 8, **On-Line Rules Examinations**.
7. NEW officials including out-of-state officials, AND officials seeking post tournament consideration in baseball, football, basketball and wrestling must attend a clinic when required. For details, refer to page 8, **Officials Clinic Requirement**.
8. The IHSAA has a no refund policy. If an IHSAA official fails to meet the rules meeting, exam or clinic requirements in a sport in which they have paid fees for, **NO REFUND** will be issued.
9. If an IHSAA official fails to register and/or meet the rules meeting and exam requirements mentioned above for a period of three consecutive years, and desires to register at a later time, he/she will be required to start anew, **including attending the required clinic within your first 3 years**.
10. Once an official has completed his/her registration by meeting all requirements, it is the official's obligation to contact schools or area assignors to inform them of his/her availability. The official's name will appear on the IHSAA website as a registered official, but it is the official's responsibility to inform schools or area assignors of their availability. This is only a suggestion, but basically there are

two ways in which an official may start officiating: 1) It is possible to secure officiating assignments by joining an officials' organization in their area and attending meetings. 2) Send emails to all schools within a certain radius, informing them of your certification in a given sport. A suggestion would be for new officials to work a few junior high, freshman, sophomore and junior varsity games to become accustomed to officiating before he/she officiates varsity games. The IHSAA contracts officials only for IHSAA-sponsored series of tournaments.

11. Instate registration fees include a \$17 NFOA membership with the insurance coverage mentioned below. Officials living in bordering states who already pay for this coverage in their home state will not be charged this fee.
- Coverage for all levels of officiating in sports recognized by the state high school association
  - Excess General Liability
  - Excess Accident Medical
  - Accidental Death and Dismemberment

For more detailed insurance information, visit the Membership Information Area of the NFHS Central Hub at [www.nfhs.arbitersports.com](http://www.nfhs.arbitersports.com) or Dissinger Reed at [www.dissingerreed.com/nfhs](http://www.dissingerreed.com/nfhs)

12. The IHSAA provides an "every-other-year" rules book for each sport you're registered in; an annual on-line examination as well as an online rules meeting in each sport; sports clinics' in football, basketball, wrestling and baseball; on-line memos/letters in each sport with points of information, interpretation, policies and procedures; IHSAA wall calendar; and a school directory if desired. If you choose to register after the May 31<sup>st</sup> deadline, you will not receive an IHSAA wall calendar or school directory.

### ALTERNATE YEAR RULES BOOK MAILING

Officials are asked to keep their Rules Book and Case Book for a two-year period. New rule changes, editorial changes, points of emphasis and mechanics changes will be discussed during the rule meeting sessions that officials are required to attend or view on-line. These changes will be placed on the IHSAA web-site to keep officials appraised and informed relative to any rule changes that take place during the alternate year. Each official will receive a pre-season letter with on-line instructions and due dates prior to each season, even in a non-book mailing year.

The alternate year rules book schedule is as follows:

#### 2015-2016 SCHOOL YR MAILINGS

Baseball	<i>(April, 2015)</i>
Football	<i>(July, 2015)</i>
Wrestling	<i>(Oct., 2015)</i>

#### 2016-2017 SCHOOL YR MAILINGS

Basketball	<i>(Oct., 2016)</i>
Swimming	<i>(July, 2016)</i>
Track & Field	<i>(Feb., 2016)</i>
Soccer	<i>(Feb., 2016)</i>

**NEW OFFICIALS:** During a "non-mailing" year you will receive rules books during our scheduled mailing.

### COLLEGE STUDENTS WANTING TO REGISTER AS OFFICIALS

Full-time college students, currently enrolled, may register as officials for an annual fee of \$20 for one sport and \$12 for each additional sport. **This fee is intended for students coming from high school and going into college--not former college students going back to school to take additional hours.**

### HIGH SCHOOL STUDENTS WANTING TO REGISTER AS OFFICIALS

High school students desiring to register as officials are to complete their certification in the sports they want to officiate. They will be charged an annual fee of \$20 for registration in one sport and \$12 for each additional sport. When they have satisfactorily completed the annual on-line examination and annual on-line rules meeting in a given sport, they will be licensed to officiate contests in which 7th- and 8th-grade students participate. The Board of Control has ruled that a high school student cannot work contests in which high school students participate. **EXCEPTION:** High school students may officiate junior-varsity soccer contests with a currently registered soccer official. You should **not** officiate any contest with schools in which you would compete against as a player.

**NOTE:** You must be a "high school student" for the HS rank. Any student who indicated 2015 as their graduating year will begin their varsity status beginning June 1, 2015 once requirements are met. The clinic requirement will commence with the 2015 season (2015-16 school year) beginning with the 2015 IHSAA baseball season. You will have 2015, 2016 or 2017 to meet your clinic requirement **\*\*before\*\*** the 2017 season begins, to maintain a Varsity status. If not, you will be listed as Non-Varsity for the 2017 season once you register, take the exam and view the rules meeting. Any 2013 high school graduate who registered with the IHSAA in 2013, 2014 and 2015 and has not yet attended a clinic; make plans to attend a scheduled 2015 clinic

**(listed on the IHSAA web-site under OFFICIALS) before the season begins. If you choose not to, your rank will be listed as Non-Varsity for the 2015 season once your exam and rules meeting requirements have been met.**

### **FEE FOR INACTIVE OFFICIALS**

Those officials who have registered with the IHSAA for more than 15 years and who no longer officiate contests for member schools, may register for a fee of \$20. This will entitle the official to receive materials in the sports in which he/she has been registered. He/she will no longer be required to view a rules meeting, attend a clinic or pass the exam for the registration to count as a year of service.

### **IOWA OFFICIALS SEEKING A LICENSE WITH BORDERING STATES**

Iowa officials desiring to work in Illinois, Kansas, Minnesota, Missouri, Nebraska, South Dakota and Wisconsin are to contact those state association offices directly.

#### **ILLINOIS HIGH SCHOOL ASSOCIATION:**

2715 McGraw Dr. (PO Box 2715), Bloomington, IL 61702-2715, (309) 663-6377

#### **KANSAS STATE HIGH SCHOOL ASSOCIATION:**

PO Box 495, Topeka, KS 66601-0495 (785) 273-5329

#### **MINNESOTA STATE HIGH SCHOOL LEAGUE:**

2100 Freeway Blvd, Brooklyn Ctr, MN 55430-1735, (763) 560-2262

#### **MISSOURI STATE HIGH SCHOOL ACTIVITIES ASSOCIATION:**

1 N. Keene Street, Columbia, MO 65201, (573) 875-4880

#### **NEBRASKA SCHOOL ACTIVITIES ASSOCIATION:**

500 Charleston, Lincoln, NE 68508, (402) 489-0386

#### **SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION:**

PO Box 1217, Pierre, SD 57501-1217, (605) 224-9261

#### **WISCONSIN INTERSCHOLASTIC ATHLETIC ASSOCIATION:**

5516 Vern Holmes Dr, Stevens Point, WI 54482-8833, (715) 344-8580

### **OUT OF STATE OFFICIALS**

**The tradition of reciprocity in Iowa and other states has slowly been diminishing making it important to re-evaluate official's registration at the Iowa High School Athletic Association. The IHSAA has decided to make reciprocity obsolete, having you register fully as an Iowa official, putting you on the same level as our in-state officials; receiving all the same opportunities and considerations.**

**Beginning with the 2014-15 school year, all out of state officials will be required to register FULLY as an Iowa Official. We have made this convenient with the on-line registration, rules meeting and exam in each sport. You will be required to complete the IHSAA exam and IHSAA rules meeting as well as meet the IHSAA clinic requirement mentioned on pages 8 & 9. If you have met these requirements in another state, the IHSAA still requires you to complete these requirements in Iowa. Registration fees for out-of-state officials will be \$35.00 for one sport and \$12.00 for each additional. All out-of-state officials will have the option to purchase the NFOA membership with insurance coverage for \$17. If you already receive this coverage through your home state, you may opt out. The 2015-16 registration for all officials begins March 1<sup>st</sup> and end May 31<sup>st</sup>. Beginning June 1, your IHSAA registration will be considered late and a \$20 late fee will commence. Our registration period begins with the summer baseball season and ends with the next school years spring soccer and track & field season.**

**NOTE: If you choose to register after the initial deadline, you absolutely must be registered prior to the first legal playing date of a given sport and have met the requirements mentioned on page 8, prior to that date and time. No registrations will be accepted after the first legal playing date of each sport. No exceptions will be granted.**

**All out of state officials can seek post tournament consideration by meeting the same guidelines as Iowa officials. Please refer to page 9, "IHSAA Officials Desiring To Work Tournaments/Play-offs".**



## IOWA GIRLS HIGH SCHOOL ATHLETIC UNION

If you are interested in registering for volleyball, girls basketball, softball, girls swimming, girls track and field, girls cross country and girls soccer, you must contact the **Iowa Girls High School Athletic Union**.

### MAILING ADDRESS & PHONE NUMBER FOR IGHSAU

5000 WESTOWN PKWY., SUITE 150, WEST DES MOINES, IA 50266, (515) 288-9741, Fax (515) 284-1969  
www.ighsau.org

### UNIFORM REQUIREMENTS

1. The uniforms adopted by this Association are as follows:
  - a. **Football:** Starting with the 2014 football season, the use of either 1" striped shirt or 2 ¼" stripe with black cuff and Byron collar, had been approved. All varsity crews are permitted to wear the current 1" stripe shirt or 2 ¼" football officials shirt. All crew members must wear the same size stripe and style shirt, but football officials who officiate games below the varsity level are recommended to wear the same style, but it is not mandated. Football officials have the option of wearing white knickers with Northwestern stripe socks or black nylon officiating pants with solid black socks throughout the entire season and football play-offs (regardless of weather). We require all varsity crews to wear the same officiating attire and strongly encourage lower level crews to dress alike, but we understand at the lower level this is not always possible. Starting with the 2016 football season, all football officials will be required to wear the black nylon football officiating pants for all 9-12 football contests.
  - b. **Basketball:** Black and white striped shirt with short sleeves; black trousers; basketball shoes (black).
  - c. **Baseball:** Grey pants; navy/light blue pullover-style shirt; navy blue/black umpire's cap; black shoes.
  - d. **Wrestling:** Short sleeved, black and white striped shirt with 1-inch stripes, or a gray shirt with black pin stripes, or an event shirt provided by the meet management for all officials.  
**The grey shirt with black pinstripes will be required for postseason wrestling tournaments.**
  - e. **Soccer:** A shirt approved by the IHSAA; in the event of a color conflict between the officials and either team, the officials shall change to a jersey of a color distinct from both teams; black shorts or long trousers; predominantly black shoes and black stockings with white stripes; a solid black cap, if worn.
  - f. **Track Starter:** Khaki pants, white or light colored shirt and an IHSAA or appropriate baseball style cap. In inclement weather a light or bright colored jacket may be worn. Starters shall wear an identifying sleeve on the arm holding the starting device.
  - g. **Swimming:** White uniform or blue shirt and khaki pants/shorts and white shoes during the regular season; however, if two or more officials are present, they need to wear the same uniform.  
**The blue shirt and khaki pants are required for postseason meets.**
2. There are no specific uniform requirements in any other sports.
3. Clothing which is clean, pressed and not over worn and polished shoes are required of officials in all sports.
4. When a team or crew of officials wear jackets, the same jacket should be worn by all members of the team/crew.

### IHSAA EMBLEMS

The placement of IHSAA emblems and the IHSAA logo has now been simplified. **All IHSAA officials** will be instructed to place the following emblems and logos in the same location on his/her garment.

**IHSAA State of Iowa Emblem** -- Officials in all sports can display the IHSAA State of Iowa emblem embroidered by the Graphic Edge (**all rights reserved**), on new garments, or on garments purchased from the Graphic Edge in the future. The emblem shall be displayed on the left chest. Beginning with the 2016-17 sports seasons in football, basketball, wrestling and soccer, tournament/play-off officials will be required to wear the IHSAA State of Iowa Emblem on the left chest. Officials during regular season at any level are not required to wear this emblem, but are encouraged to purchase shirts in the above sports with the emblem already on the shirt. Because IHSAA Track & Field is held in conjunction with the IGHSAU, no IHSAA emblem shirt should be worn or is needed. You can purchase the IHSAA State of Iowa Emblem from our office by completing the on-line "Officials Order Form" or through the Graphic Edge. They are available for **\$6.00** each.

**United States Flag Emblem** – If you choose to wear the United State flag emblem available by the IHSAA, we request you wear it on your **left sleeve**. The union (blue field) should be to the viewer's left. The flag shall be facing forward and streaming to the back as the person moves forward. Do not wear a "reverse" US Flag on your left sleeve. We request that you wear the standard version of which is red, white and blue with gold trimming and no other combination of colors. The United States flag emblem may be worn on the **left sleeve, 2"** below the shoulder seam. They are available for **\$3.00** each (see below for order instructions).

**Say- No- To- Drugs Emblem** – We have available, Say-No-To-Drugs emblems that may be worn on the **right sleeve** approximately two inches below the shoulder seam. Additional “Say-No-To-Drugs” emblems are available for **\$3.00** each (see below for order instructions).

**Ordering Additional Emblems** -- To purchase additional emblems, we have an order form on our web-site under **OFFICIALS, "IHSAA Officials Order Form"**. Print the form, fill it out in its entirety and return the form with your check or money order to the IHSAA office. Please do not send cash. The use of a credit card for purchases is not available at this time.

## RANKING PREREQUISITES

### I. HIGH SCHOOL STUDENTS (HS rank)

#### Prerequisites:

1. Register annually.
2. View the on-line rules meeting, annually.
3. Take and pass the on-line examination with a 75% or higher, annually.

**Limitations:** All high school students who have satisfactorily completed the annual rules meeting and exam will be registered to officiate in contests which 7<sup>th</sup>- and 8<sup>th</sup>- grade students participate in for that year. **EXCEPTION:** High school officials may officiate junior-varsity soccer contests with a currently registered licensed soccer official.

**NOTE: HIGH SCHOOL GRADUATES who indicated 2015 as their graduating year will begin their varsity status beginning June 1, 2015 once requirements are met. The clinic requirement will commence with the 2015 season (2015-16 school year) beginning with the 2015 IHSAA baseball season. You will have 2015, 2016 or 2017 to meet your clinic requirement \*\*before\*\* the 2017 season begins, to maintain a Varsity status, provided you meet your exam and rules meeting requirements each year. If not you will be listed as Non-Varsity for the 2017 season once you register, take the exam and view the rules meeting. Any 2013 high school graduate who has registered with the IHSAA in 2013, 2014 and 2015 and has not yet attended a clinic; make plans to attend a scheduled 2015 clinic (listed on the IHSAA web-site under OFFICIALS) before the season begins. If you choose not to, your rank will be listed as Non-Varsity for the 2015 season once your exam and rules meeting requirements have been met.**

### II. NON-VARSITY OFFICIALS (NV rank)

#### Prerequisites:

1. Register annually.
2. View the on-line rules meeting, annually.
3. Take and pass the on-line examination with a 75% or higher, annually.
4. Attendance at a clinic in the sports of football, basketball, wrestling and baseball is encouraged but not mandatory. If you officiate non-varsity contests only, but have attended a clinic in the past, you will be listed as varsity. This just means you can officiate any level of competition.

### III. VARSITY OFFICIALS

(Ranks of V( R ), V( C ), V( S ) fall under this category)

#### Prerequisites:

1. Register annually.
2. View the on-line rules meeting, annually.
3. Take and pass the on-line examination with a 75% or higher, annually.
4. Attendance at a clinic if you meet the following criteria:
  1. Officiate football, basketball, wrestling and baseball and fall under one of the criteria in #2, #3 or #4 below.
  2. Officials within their first 3 years of service. If 2015 is your first year, you will have 2015, 2016 or 2017 to meet the clinic requirement \*\*before\*\* the 2017 season begins to maintain a Varsity status. If you have not done so, you will be listed as Non-Varsity in 2017 once exam a rules meeting requirements has been met.
  3. High School graduates who indicate spring of 2015 as their graduating year will have 2015, 2016 or 2017 to meet the clinic requirement to maintain a Varsity status “before” the 2017 begins.
  4. All officials seeking post-season tournament consideration must attend within a 3 year period for as long as you want to be considered for post-season.
  5. For a detailed clinic description, please refer to pages 8 & 9 of this guide.

## RANKING SYSTEM

Ranks			Yearly Registration	Yearly Rules Meeting (completed by the 1st legal contest date)	Yearly On-Line Exam (completed by the 1st legal contest date)	3 Year Clinic (FB, BB, WR, BASE)
P	<b>PENDING</b> - All officials will be "PENDING" until completion of Criteria specified to the right.		X (see below)	X (see below)	X (see below)	X (see below)
HS	<b>HIGH SCHOOL</b> - High School students must meet criteria to the right. After HS, you will begin with the Varsity criteria.	<b>PENDING</b> - All officials will be "PENDING" until completion of criteria specified to the right.	X	X	X	Graduating students have 3 years to meet the clinic requirement (graduating year counting as year #1)
NV	<b>NON-VARSITY</b> - 3+ yr officials who only officiate JH - JV must meet criteria to the right.	<b>PENDING</b> - All officials will be "PENDING" until completion of criteria specified to the right.	X	X	X	Encouraged but not mandatory (refer to clinic requirements). If you officiate non-varsity but have attended a clinic, you will be listed as Varsity. This just means you can officiate any level.
V V ( R ) V ( C ) V ( S )	<b>VARSITY</b> - If you are within your first 3 years of service, have met the criteria to the right, your rank will be V.	<b>PENDING</b> - All officials will be "PENDING" until completion of criteria specified to the right.	X	X	X	Who needs to attend? 1. Officials within first 3 yrs of service. 2. Those seeking post-season consideration. All others, encouraged but not mandatory.
I	<b>INACTIVE</b> - Those officials who have 15 or more yrs of service in a sport and no longer officiate		X			
P, HS, NV, OR V	<b>OUT-OF-STATE OFFICIALS</b> - will now be ranked as an Iowa official and follow the same guidelines as above.	<b>PENDING</b> - All officials will be "PENDING" until completion of criteria specified to the right.	X	X	X	Who needs to attend? 1. Officials within first 3 yrs of service. 2. Those seeking post-season consideration. All others, encouraged but not mandatory.

### ON-LINE RULES MEETING REQUIREMENT

All officials, including out-of-state officials, must view an "annual" on-line IHSAA rules meeting (Inactive officials, please see page 4). NOTE: Rules meetings are no longer held in conjunction with clinics. You will need to view the online version every year. The annual rules meeting requirement includes anyone not working but wanting to count this year as a year of service. **If you have attended or viewed an on-line rules meeting in previous years or in a bordering state this year, you are still required to complete this requirement this season.** All re-registering officials as well as tournament eligible officials will have a deadline to meet this requirement prior to the season's first legal playing date of each individual sport. You cannot officiate unless this has been done. **The deadlines below will have a strict 4:00 PM cut off time. The 4:00 PM time will be enforced, no exceptions.** The printed certificate at the end of the presentation is your confirmation; please keep for your records.

### ON-LINE RULES EXAMINATIONS

All officials, including out-of-state officials, must pass an "annual" on-line IHSAA examination (Inactive officials, see page 4). This includes anyone not working but wants to count this year as a year of service. A passing score of 75% or higher is required. You will be given 3 opportunities each season to achieve this passing score. **If you have taken and passed the supervised exam in a previous year or in a bordering state this year, you are still required to take and pass the IHSAA annual exam.** All re-registering officials including out-of-state officials will have a deadline to meet this requirement prior to the season's first legal playing date of each individual sport. You cannot officiate unless this has been done. **The deadlines below will have a strict 4:00 PM cut off time. The 4:00 PM time will be enforced, no exceptions.** NOTE: Do not submit your exam until you have reviewed your books (or use the previous seasons). **The exam deadline date will "not" be pushed back because of a late registration and books not arriving on time. It is highly suggested you print your completed score.** Your printed copy is your confirmation.

### ON-LINE RULES MEETING AND EXAM DATES

<u>SPORT</u>	<u>ON-LINE OPENING DATE</u>	<u>ON-LINE CLOSING DATE</u>
FOOTBALL	August 3, 2015	August 27, 2015 <b>by 4:00 PM</b>
SWIMMING	August 3, 2015	November 24, 2015 <b>by 4:00 PM</b>
BASKETBALL	October 26, 2015	November 30, 2015 <b>by 4:00 PM</b>
WRESTLING	October 26, 2015	November 30, 2015 <b>by 4:00 PM</b>
TRACK	March 7, 2016	March 31, 2016 <b>by 4:00 PM</b>
SOCCER	March 7, 2016	March 31, 2016 <b>by 4:00 PM</b>
BASEBALL	April 25, 2016	May 23, 2016 <b>by 4:00 PM</b>

Failure of any school to use current registered officials will result in sanctions from the IHSAA which could include forfeiture.

### OFFICIALS CLINIC REQUIREMENT

New officials as well as all officials seeking post tournament consideration in baseball, football, basketball and wrestling must meet the following clinic requirements.

1. **NEW OFFICIALS** within 3 years of their initial registration must attend an IHSAA sponsored clinic. If you have not done so, you will then be ranked as a "Non-Varsity" (NV) official beginning your third year once you have met the exam and rules meeting requirements.
  - a. **If you have been an out-of-state official in Iowa PRIOR to 2014 and have NOT missed more than 3 consecutive years of registration, you will be grandfathered in unless you want to be considered for post season consideration (see #3 on the next page).**
  - b. For any NEW Iowa or Out-Of-State official registering for the first time beginning with the 2015 season; you will have 2015, 2016 or 2017 to attend an IHSAA clinic **\*\*before\*\*** the 2017 season begins. If not, you will be classified as a Non-Varsity official beginning the 2017 season.
  - c. For any Iowa official who first registered for the 2013 season and you have not yet attended a clinic, this is your final opportunity to attend a clinic before the 2015 season begins. If you have not done so, you will be ranked as "Non-Varsity" this season.

- d. If an official fails to register and/or meet the rules meeting and exam requirements for a period of three consecutive years, and desires to register at a later time, he/she will be required to start anew, including attending the required clinic within your first 3 years.
2. **HIGH SCHOOL GRADUATES** who indicated spring of **2015** as their graduating year will begin their varsity status this season once all requirements have been met. The clinic requirement will commence with the **2015** season. You will have **2015, 2016 or 2017** to meet your clinic requirement to maintain a Varsity status **\*\*before\*\*** the **2017** season begins provided you meet your exam & rules meeting requirements each year. If this requirement is not met, you will be listed as Non-Varsity beginning in **2017**. **Any 2013 high school graduate who has registered with the IHSAA in 2013, 2014 and 2015 and has not yet attended a clinic, make plans to attend a scheduled 2015 clinic (listed on the IHSAA web-site under OFFICIALS) before the season begins. If you choose not to, your rank will be listed as Non-Varsity for the 2015 season once your exam and rules meeting requirements are met.**
3. **ALL OFFICIALS SEEKING POST TOURNAMENT CONSIDERATION** must attend an IHSAA sponsored clinic within a 3 year period for as long as you are an official and want to be considered for tournaments. **If you last attended a clinic in 2012, you would need to attend again this year to meet your post season tournament requirement. Check your account often.**

#### **CLINIC NOTES FOR ALL ATTENDEES**

- o A link of dates to all IHSAA state sponsored clinics can be found on the IHSAA web-site under **OFFICIALS**. **Only IHSAA clinic dates listed on our web-site will give you credit for a clinic. Out of state clinics or clinics put on by other organizations will not satisfy this requirement. For more information on clinic dates and site for the next 3 years, please go to [www.iahhsaa.org](http://www.iahhsaa.org) and click on OFFICIALS.**
- o Rules meetings will not be held in conjunction with clinics. You will need to view the online rules meeting annually.
- o There is no pre-registration or fees to attend a clinic but we do ask that you register as an IHSAA official "prior" to attending to ensure receiving proper credit for your attendance.

#### **CLINIC/RULES MEETING VERIFICATION**

If an official has attended a clinic and our office does not have a record of having received the attendance form, we must have verification of the attendance. The official in question should have two people send a letter to our office verifying the attendance of the official. Upon receipt of the letters, we will give the official credit for having attended the meeting.

**NOTE:** Check your account (records) a few days following the clinic to be sure your clinic attendance has been recorded. It is best to deal with your actual attendance when it's fresh in your mind rather than years later when you **think** you've gone but we have no record.

If it was an **on-line rules meeting** you need to verify, your printed **Certificate of Completion** at the end of the video must be presented to the IHSAA. We highly suggest you print this certificate at all times.

#### **IHSAA OFFICIALS DESIRING TO WORK TOURNAMENTS/PLAY-OFFS**

All officials desiring to be considered for the IHSAA tournament series in football, baseball, basketball, soccer, track, swimming and wrestling must meet the following criteria.

1. View an annual on-line rules meeting in the season you desire to work the tournament.
2. Take and pass the annual on-line exam in the season you desire to work the tournament.
3. Have submitted the previous year's Sportsmanship Rating Form on-line in a timely manner in that sport (*track & swimming NA*).
4. Received recommendations from member schools the previous year. IHSAA observation and evaluation recommendations are also considered.
5. Fill out the on-line Request Form "**and**" Schedule by the deadlines listed below. **The deadlines below will have a strict 4:00 PM cut off time. The 4:00 PM time will be enforced, no exceptions.** Officials in basketball, baseball, swimming, soccer, track and wrestling are required to fill out an "individual" request form and schedule. In football, the crew chief/referee is responsible for filling out the form for the entire crew.

- Attend an IHSAA sponsored clinic within a 3-year period for as long as you are an official and want to be considered for tournaments; in the sports of football, basketball, wrestling and baseball (no clinics in soccer, track and swimming).

FOOTBALL.....August 27, 2015 <b>by 4:00 PM</b>	TRACK..... March 31, 2016 <b>by 4:00 PM</b>
BASKETBALL..... November 30, 2015 <b>by 4:00 PM</b>	SOCCER..... March 31, 2016 <b>by 4:00 PM</b>
SWIMMING ..... November 24, 2015 <b>by 4:00 PM</b>	BASEBALL..... May 23, 2016 <b>by 4:00 PM</b>
WRESTLING ..... November 30, 2015 <b>by 4:00 PM</b>	

### IHSAA SPORTSMANSHIP RATING POLICY

- Any official not filing a sportsmanship rating report on-line in a timely manner will not be considered for tournament assignment in that sport the following year.
- Your report will be confidential.
- Each individual official is required to file his/her report on-line (not by crew or team), following each contest.
- You are to rate all boys varsity contests including tournaments— not junior varsity, sophomore, freshman, or junior high contests.
- Rate the sportsmanship of coaches, players, and spectators of both the home and visiting schools.
- Use the following 4 point rating system:  
1) Excellent 2) Acceptable 3) Needs Improvement 4) Unacceptable
- Explanation of Ratings—

Excellent: Sportsmanship was exemplary; model behavior displayed; exceptional officiating experience.

Acceptable: Sportsmanship was acceptable; behavior generally good; expected officiating experience.

Needs Improvement: Sportsmanship needs improvement; behavior concerns; disappointing officiating experience.

Unacceptable: Sportsmanship was unacceptable; severe behavior concerns; intolerable officiating experience.

- All officials need to finalize their sportsmanship ratings (on-line no later than **ONE BUSINESS DAY**) following the championship games or contests.

Basketball, baseball, soccer, football and wrestling officials should fill out the Sportsmanship Rating Form on-line by the end of the business day, **no later than 4PM, on the following dates. The 4:00 PM time will be enforced, no exceptions.**

FOOTBALL.....November 23, 2015 by 4:00 PM	*BASEBALL (15') ..... Aug.3, 2015 by 4:00 PM
WRESTLING .....February 22, 2016 by 4:00 PM	.....*2015 season
BASKETBALL..... March 14, 2016 by 4:00 PM	**BASEBALL (16') ..... Aug.1, 2016 by 4:00 PM
SOCCER ..... June 6, 2016 by 4:00 PM	.....**2016 season

### POLICY PERTAINING TO OFFICIALS COMMUNICATING WITH SCHOOLS REQUESTING RECOMMENDATIONS FOR TOURNAMENT SERIES

The IHSAA policy regarding officials communicating with schools requesting votes/recommendations for tournament assignment is against the philosophy of the Iowa High School Athletic Association. Schools are asked to report officials who make contact with the schools requesting recommendations for tournaments. Officials who use communication (letters, e-mails, text, telephone calls, etc.) as a means of seeking recommendations from member schools will not be considered for tournament assignment in the sport programs sponsored by the IHSAA in which the request has been made.

### PRINT YOUR NAME WHEN SIGNING OFFICIAL SCOREBOOK

It is imperative when you sign the official scorebooks that your signature is legible. Varsity football officials should provide a card with all crew members listed to both head coaches. Therefore, please print your name. Administrators and coaches have experienced difficulty in reading an official's name.

### HOW OFFICIALS ARE SELECTED FOR TOURNAMENT ASSIGNMENTS

The IHSAA contacts member schools asking them to list eight officials whom they desire to recommend for tournament assignments in wrestling and baseball, twelve officials in basketball, six officials in soccer, three officials in swimming and four starters in track along with four crews in Football. This list of recommendations is compiled, with each official given credit for each school's vote. Each school is permitted to list the names of officials the school does not want officiate their tournament contests. **Officials can view their recommendations from their accounts. Recommendations used for the current season will not be released until 2 business days after the state tournament. Tournament assignments are determined using member school recommendations and IHSAA**

**sport administrator's observations and evaluations. The IHSAA uses the previous year's recommendations to determine the current season's tournament assignments.**

#### **FOOTBALL OFFICIALS' FEES**

Officials working in the football play-offs will be paid **\$90.00** for First-Round games; **\$95.00** for Second-Round games; **\$95.00** for Quarter Final games; **\$105.00** for Semi-Final games; and **\$105.00** for the Championship game. The crew chief will be paid **44¢** per mile one way. He/she will compensate the driver if other than himself/herself.

#### **WRESTLING OFFICIALS' FEES**

Officials will be paid **44¢** per mile one way each trip in all tournaments. Sectional Lead Officials will be paid **\$125.00** and Mat Officials will be paid **\$110.00**; District Lead Officials in class 1A and 2A will be paid **\$100.00** and Mat Officials will be paid **\$90.00**; District Lead Officials in Class 3A will be Paid **\$125.00** and Mat Officials will be paid **\$110.00**. In the State meet, the fees will be **\$125.00** per day. The Regional Dual Team fee will be **\$75.00**. The State Dual Team fee will be **\$125.00**.

#### **BASKETBALL OFFICIALS' FEES**

Officials will be paid **44¢** per mile one way for each trip in all tournaments. The game fees will be as follows: District tournaments, **\$65.00** per single game or **\$55.00** per game if more than 1 game is played; Sub-State tournaments, **\$75.00** per game; and State tournament **\$105.00** per game.

#### **BASEBALL OFFICIAL'S FEES**

Officials will be paid **44¢** per mile one way for each trip in all tournaments. The tournament game fees will be as follows: District tournaments, **\$42.00** per game; Sub-State tournaments, **\$52.50** per game; and State Tournament, **\$58.00** per game.

#### **SWIMMING OFFICIALS' FEES**

Officials will be paid **44¢** per mile one way for each trip in all tournaments. The meet fee will be as follows: District Meet Starters, **\$95.00**; Referees and Judges **\$85.00**; State Meet Starter, **\$100.00**; Referees and Judges, **\$90.00**.

#### **SOCCER OFFICIALS' FEES**

Officials will be paid **44¢** per mile one way for each trip in all tournaments. The match fee will be as follows: Substate Referee **\$60.00** per game, 2 Assistant Referees **\$45.00** per game; State Referee **\$85.00** per game, 2 Assistant Referees and 4<sup>th</sup> Official, **\$55.00** per game.

#### **OFFICIALS BREAKING CONTRACTS**

If an official has a conflict arise and needs to get out of a contract, he/she should contact the local school district or assigner and either be released from this contract or provide an adequate replacement approved by the contracted party.

#### **SCHOOLS BREAKING CONTRACTS**

If a school breaks a contract with an official for no reason, they should be held responsible for paying the game official the stated contract fee. If weather or any unusual situation arise both parties should work together to resolve the situation. If weather or any unusual situation arises and the contest is not played, officials are not due compensation unless travel was involved. This agreed upon fee is up to the hiring school.

#### **REGISTERED OFFICIAL'S WEB LIST**

A list of registered officials will be on the IHSAA web site. A rank description is included with this listing. Your rank will be "Pending" until you have met the rules meeting and exam requirement. Pending ranks do not count as a year of service.

#### **OFFICIALS AWARDS AND RECOGNITION BANQUET**

The Iowa High School Athletic Association's Board of Control has implemented an Awards and Recognition Banquet annually for IHSAA registered officials. The purpose of this event is to recognize years of service that officials have provided, not only to the IHSAA, but more importantly to the schools in your geographic area. Recognition is given for 15, 25, 35, and 50 years of service.

The IHSAA provides a banquet ticket and a recognition plaque to the award recipients. The IHSAA encourages other registered officials and officials' associations to support this program. This has become a very popular event and creates a proud moment for those involved in junior and senior high officiating in Iowa.

### **HALL OF FAME NOMINATION FOR AN ATHLETIC OFFICIAL**

The Iowa High School Athletic Association has a Hall of Fame for high school officials. Officials of all contests are a very integral part of the interscholastic program; therefore, they should be honored accordingly. The general criteria for the selection of honorees will be the overall contribution to high school athletics and the individual must adhere to the officials Code of Ethics. You are invited to submit any information on behalf of your nominee that you desire. Please contact Bud Legg at [blegg@iahsaa.org](mailto:blegg@iahsaa.org).

The Officials Hall of Fame is a very important part of the IHSAA's program. Nominees for NFOA award recognition should be filed with the IHSAA Office. IHSAA will file with the state NFOA committee.

### **PLAYER & COACH EJECTIONS**

The IHSAA spends a great amount of time and places emphasis on sportsmanship. The ejection rule is for the benefit of interscholastic high school athletics, to give contest officials support, and to provide a tool to correct flagrant violations of good sportsmanship. Officials must accept their responsibilities in making this program effective. This policy is in effect for grades 7-12. Exception 7th and 8th grade baseball do not apply.

### **PLAYER/COACH EJECTION REPORT PROCEDURE**

It will be the responsibility of the game/meet official to report any disqualifications including junior high to the IHSAA the day following the game/meet (exception, baseball). These reports should be made by submitting the form on-line at [www.iahsaa.org](http://www.iahsaa.org) and clicking on officials. Go into your "Individual Officials Information" page then click on "Ejection Reports".

### **OFFICIALS ORGANIZATIONS IN IOWA**

**All officials are encouraged to join an association in your area.** In addition to scheduling contests, associations provide training and mentoring as well as the opportunity to develop friendships and camaraderie with other officials. A list of Associations can be found on our website under OFFICIALS.



## FOOTBALL, BASKETBALL, WRESTLING AND BASEBALL CLINICS

*(Clinics only-NO RULES MEETING included)*

### FOOTBALL

#### 2015 FOOTBALL OFFICIALS CLINICS

Friday, August 7, 2015 (6:15-9:00 PM) ..... Iowa Falls High School  
Friday, August 7, 2015 (6:15-9:00 PM) ..... Ottumwa High School  
Saturday, August 8, 2015 (9:00-11:45 AM) ..... Maquoketa High School  
Friday, August 14, 2015 (6:15-9:00 PM) ..... Creston High School  
Saturday, August 15, 2015 (9:00-11:45 AM) ..... OA-BCIG High School, Ida Grove

#### 2016 FOOTBALL OFFICIALS CLINICS

Friday, August 5, 2016 (6:15-9:00 PM) ..... Waverly-Shell Rock High School  
Friday, August 5, 2016 (6:15-9:00 PM) ..... Grinnell High School  
Saturday, August 6, 2016 (9:00-11:45 AM) ..... Muscatine High School  
Friday, August 12, 2016 (6:15-9:00 PM) ..... Atlantic High School  
Saturday, August 13, 2016 (9:00-11:45 AM) ..... Spencer Middle School (1400 10th Ave. E.)

#### 2017 FOOTBALL OFFICIALS CLINICS

Friday, August 4, 2017 (6:15-9:00 PM) ..... Washington High School  
Friday, August 4, 2017 (6:15-9:00 PM) ..... Mason City High School  
Saturday, August 5, 2017 (9:00-11:45 AM) ..... Le Mars High School  
Friday, August 11, 2017 (6:15-9:00 PM) ..... Linn Mar H.S. (3111 N. 10<sup>th</sup> Street, Marion, Iowa)  
Saturday, August 12, 2017 (9:00-11:45 AM) ..... A-D-M High School, Adel

### BASKETBALL

#### 2015 BASKETBALL OFFICIALS CLINICS

Saturday, July 18, 2015 (1<sup>st</sup> clinic 8:00 am, 2<sup>nd</sup> clinic 1:00 pm) ..... **Iowa Games**, State Gym, ISU Campus  
Wednesday, September 16, 2015 (6:15-9:00 PM) ..... West Delaware HS, Manchester IA  
Wednesday, September 23, 2015 (6:15-9:00 PM) ..... Clarke, Osceola High School  
Wednesday, September 30, 2015 (6:15-9:00 PM) ..... Spencer High School  
Wednesday, October 7, 2015 (6:15-9:00 PM) ..... East Marshall, LeGrand High School  
Wednesday, October 14, 2015 (6:15-9:00 PM) ..... Harlan High School

#### 2016 BASKETBALL OFFICIALS CLINICS

Saturday, July 16, 2016 (**TENTATIVE DATE**; TIMES TBD) ..... **Iowa Games**, State Gym, ISU Campus  
Wednesday, September 14, 2016 (6:15-9:00 PM) ..... Mason City High School  
Wednesday, September 21, 2016 (6:15-9:00 PM) ..... Oskaloosa High School  
Wednesday, September 28, 2016 (6:15-9:00 PM) ..... South Central Calhoun HS, Lake City  
Wednesday, October 5, 2016 (6:15-9:00 PM) ..... Linn Mar HS (3111 N. 10th St. Marion, Iowa)  
Wednesday, October 12, 2016 (6:15-9:00 PM) ..... Creston Middle School (NW-behind HS)

#### 2017 BASKETBALL OFFICIALS CLINICS

Saturday, July 15, 2017; (**TENTATIVE DATE**; TIMES TBD) ..... **Iowa Games**, State Gym, ISU Campus  
Wednesday, September 6, 2017 (6:15-9:00 PM) ..... Le Mars High School  
Wednesday, September 13, 2017 (6:15-9:00 PM) ..... Johnston High School  
Wednesday, September 20, 2017 (6:15-9:00 PM) ..... Waverly-Shell Rock High School  
Wednesday, September 27, 2017 (6:15-9:00 PM) ..... Red Oak High School  
Wednesday, October 4, 2017 (6:15-9:00 PM) ..... Clear Creek Amana H.S.(551 W Marengo Rd., Tiffin)

**WRESTLING**

**2015 WRESTLING OFFICIALS CLINICS**

Wednesday, October 14, 2015 (6:30-8:30 PM) ..... Johnston High School  
Tuesday, October 20, 2015 (6:30-8:30 PM) ..... Harlan High School  
Wednesday, October 21, 2015 (6:30-8:30 PM) ..... Spencer Middle School  
Tuesday, October 27, 2015 (6:30-8:30 PM) ..... Central Clinton High School, Dewitt  
TBD ..... IWCOA Convention (*Web-site: <http://thepredicament.com/iwcoa.asp>*)  
Wednesday, November 4, 2015 (6:30-8:30 PM) ..... Chickasaw Wellness Complex (*New Hampton HS Campus*)

**2016 WRESTLING OFFICIALS CLINICS**

Wednesday, October 12, 2016 (6:30-8:30 PM) ..... Clarion-Goldfield High School  
Tuesday, October 18, 2016 (6:30-8:30 PM) ..... Creston High School  
Wednesday, October 19, 2016 (6:30-8:30 PM) ..... Sioux City, West High School  
Tuesday, October 25, 2016 (6:30-8:30 PM) ..... Fairfield High School  
TBD ..... IWCOA Convention (*Web-site: <http://thepredicament.com/iwcoa.asp>*)  
Tuesday, November 1, 2016 (6:30-8:30 PM) ..... Prairie High School, Cedar Rapids

**2017 WRESTLING OFFICIALS CLINICS**

Wednesday, October 11, 2017 (6:30-8:30 PM)..... Johnston High School  
Tuesday, October 17, 2017 (6:30-8:30 PM)..... Harlan High School  
Wednesday, October 18, 2017 (6:30-8:30 PM)..... Spencer Middle School  
Tuesday, October 24, 2017 (6:30-8:30 PM)..... Central Clinton High School, Dewitt  
Wednesday, October 25, 2017 (6:30-8:30 PM)..... Chickasaw Wellness Complex (*New Hampton HS Campus*)  
TBD ..... IWCOA Convention (*Web-site: <http://thepredicament.com/iwcoa.asp>*)

**BASEBALL**

**2016 BASEBALL OFFICIALS CLINICS**

Wednesday, March 30, 2016 (6:15-9:00 PM) ..... Le Mars High School  
Wednesday, April 6, 2016 (6:15-9:00 PM) ..... Waverly High School  
Wednesday, April 13, 2016 (6:15-9:00 PM) ..... Johnston High School  
Wednesday, April 20, 2016 (6:15-9:00 PM) ..... Washington HS, Washington IA  
Wednesday, April 27, 2016 (6:15-9:00 PM) ..... Red Oak High School

**2017 BASEBALL OFFICIALS CLINICS**

Wednesday, March 29, 2017 (6:15-9:00 PM) ..... Linn Mar HS (3111 N. 10<sup>th</sup> St. Marion, Iowa)  
Wednesday, April 5, 2017 (6:15-9:00 PM) ..... Harlan High School  
Wednesday, April 12, 2017 (6:15-9:00 PM) ..... Storm Lake High School  
Wednesday, April 19, 2017 (6:15-9:00 PM) ..... Mason City High School  
Wednesday, April 26, 2017 (6:15-9:00 PM) ..... Oskaloosa High School

**2018 BASEBALL OFFICIALS CLINICS**

Wednesday, April 4, 2018 (6:15-9:00 PM) ..... Algona High School  
Wednesday, April 11, 2018 (6:15-9:00 PM) ..... West Delaware HS, Manchester IA  
Wednesday, April 18, 2018 (6:15-9:00 PM) ..... Indianola High School  
Wednesday, April 25, 2018 (6:15-9:00 PM) ..... Iowa City, West High School  
Wednesday, May 2, 2018(6:15-9:00 PM)..... Denison (Denison-Schleswig) High School

## MEETING MINUTES

### SYNOPSIS OF THE MINUTES OF THE MEETING OFFICIALS ADVISORY COMMITTEE IOWA HIGH SCHOOL ATHLETIC ASSOCIATION May 19, 2015

The Officials Advisory Committee met at the Iowa High School Athletic Association on Tuesday May 19, 2015, pursuant to notice. Members present Ricardo Alverio, Norwalk; Marty Radtke, Muscatine; Mark TeGrotenhuis, Sioux Center; and Association staff member present, Roger Barr.

#### **Agenda Items Discussed:**

- a. This past years ejection sports report to date.
- b. IHSAA state of Iowa patches for officials, which will be required on tournament assigned officials shirts, starting with the 2016 baseball tournaments.
- c. Discussed new wider stripe football officiating shirt, which is legal as long as all crew members wear the same style shirt at the varsity level.
- d. Discussed clinic format and levels of clinic education.
- e. Discussed the use of observers and as well as the current recommendation system.
- f. Discussed possibilities of providing credit for officials who attend clinics other than the current free IHSAA clinics provided, no action taken.
- g. Discussed end zone football play clocks, more schools installing them, currently not mandated by National Federation rules.
- h. Information; Reciprocity for out-of-state officials, pros and cons.
- i. Information; New officials training, recruitment and the need to retain new officials.
- j. Discussed the importance of schools to assist in recruiting new officials and introduce people in their

The Official's Advisory Committee wants to thank the IHSAA Board of control for the opportunity to meet and discuss items concerning officiating in the state of Iowa.

Respectfully submitted,  
Roger Barr  
IHSAA

# KEY POINTS TO PROPER WARM-UP AND STRETCHING

The warm-up period should last 5 - 15 minutes depending on the intensity of the activity to follow. The more intense the activity, the longer the warm-up period should be. Warm-up intensity should gradually be increased until it is near that of the activity to be performed. A rest period of 5-10 minutes should follow the warm-up prior to the activity. A warm-up remains effective in increasing muscle temperature for up to 45 minutes after it has been completed. After 45 minutes have expired, additional warm-up should take place before any activity.

1. Passive warm-up. The use of warm showers or whirlpools, heating pads, massage, or analgesic creams does not significantly warm up the muscles and should never take the place of actively warming up.
2. General warm-up. The use of activities such as walking, jogging, jumping rope, or calisthenics prior to activity reduces the risk of injury.
3. Specific warm-up. The use of movements that are an actual part of the activity to be performed is an excellent way to warm-up.
4. General warm-up activities should precede specific warm-up.
5. ALWAYS do general warm-up activities before stretching.
6. Stretching should result in a mild tension in the muscle being stretched. PAIN IS COUNTERPRODUCTIVE WHEN STRETCHING!
7. Hold each stretch for 30 - 60 seconds.
8. NEVER BOUNCE WHEN STRETCHING!
9. Stretching after a contest will help to alleviate possible muscle soreness the next day and improve overall flexibility.
10. To prevent possible further injury, it is best to consult a medical professional before stretching when an injury is present.

## **IOWA HIGH SCHOOL ATHLETIC ASSOCIATION PURPOSE**

To promote, develop, direct, protect, and regulate amateur interscholastic athletic relationships between member schools and to stimulate fair play, friendly rivalry, and good sportsmanship among contestants, schools, and communities throughout the state.

# SPORTSMANSHIP - NO. 1 PRIORITY

**OFFICIALS** •Accept role in an unassuming manner. Showboating and overofficiating are not acceptable. •Maintain confidence and poise, controlling contest from start to finish. •Know rules thoroughly and abide by established Code of Ethics.

**COACHES** •Always set a good example for participants and fans to follow, exemplifying the highest moral and ethical behavior. •Instruct participants in proper sportsmanship responsibilities and demand that they make sportsmanship the No. 1 priority. •Respect judgment of contest officials, abide by the rules of the event and display no behavior that could incite fans. •Treat opposing coaches, participants and fans with respect.

**STUDENT PARTICIPANTS** •Treat opponents with respect; shake hands prior to and after contest. •Respect judgment of contest officials, abide by rules of the contest and display no behavior that could incite fans. •Cooperate with officials, coaches, and fellow participants to conduct a fair contest. •Accept seriously the responsibility and privilege of representing school and community; display positive public action at all times.

**PARENTS/OTHER FANS** •Realize that a ticket is a privilege to observe a contest and support high school activities, not a license to verbally assault others or be generally obnoxious. •Respect decisions made by contest officials. •Respect fans, coaches and participants. •BE A FAN...NOT A FANATIC.

**SPIRIT GROUPS** •Stimulate desired crowd response using only positive cheers, signs and praise without antagonizing or demeaning opponents. •Treat opposing spirit groups and fans with respect. •Recognize outstanding performances on either side of the playing field or court. •Know rules and strategies of the contest in order to cheer at proper times.

**SCHOOL ADMINISTRATORS** •Develop a program for teaching and promoting the ideals and fundamentals of good sportsmanship within the school, the league/conference and state. •Provide appropriate supervisory personnel for each interscholastic event. •Recognize exemplary behavior and actively discourage undesirable conduct by participants, coaches and fans. •Attend events whenever possible.

## “NFHS OFFICIALS ASSOCIATION MEMBERSHIP”

Iowa is 100% NFHS Officials Association Member. This means if you are an Iowa resident and registered with the Iowa High School Athletic Association or if you live out of state, have requested the NFHS membership and are registered with the Iowa High School Athletic Association, you are a member of the NFHS Officials Association for the 2015-16 school year. The following is general information regarding your member benefits:

- **General Liability Insurance** - Carrier: National Casualty Company at [www.dissingerreed.com/nfhs](http://www.dissingerreed.com/nfhs)
- **Professional Publication** - Officials Quarterly magazine online, most articles submitted by members
- **Recognition/Awards** - first class National Awards and Recognition Program acknowledging officials at the state, sectional and national levels.
- **Committees** - The opportunity to serve on the NFHS National Rules Committees and standing committees.
- **Other Opportunities** - Opportunity for professional development, valuable discounts and more.

For more detailed information on services and benefits, be sure to check out the membership information area of the NFHS Central Hub at: [www.nfhs.arbitersports.com](http://www.nfhs.arbitersports.com)

# IHSAA SPORTS SEASONS -- 2015-16 SCHOOL YEAR (APPROVED)

	Practice Begins	First Legal Playing Date	Number of Contests or Playing Dates	Number of Scrimmages	IHSAA-Sponsored Tournament Dates	State Championship
<b>FALL GOLF</b>	Week 6/Aug 10	Week 6/Aug 13	12 meets	None	District: Oct 6	Oct 9, 10
<b>CROSS COUNTRY</b>	Week 6/Aug 10	Week 8/Aug 24	10 meets	None	District: Oct 22	Oct 31
<b>FOOTBALL</b>	**Week 6/Aug 10	Week 8/Aug 27	9 games None later than October 23	1 after 10 practice dates	1st Rnd: Oct 28 - All Classes 2nd Rnd: Nov 2 - All Classes Quarterfinal: Nov 6 - All Classes Semifinal: Nov 12, 13, 14	All Classes: Nov 19, 20
<b>SWIMMING</b>	Week 19/Nov 9	Week 21/Nov 24	12 meets	1 after first legal contest	District: Feb 6	Feb 13
<b>BOWLING</b>	Week 19/Nov 9	Week 21/Nov 23	12 playing dates*** 3/Only 1 prior to first	None	Regional: Feb 16	1A Feb 22; 2A Feb 23; 3A Feb 24
<b>WRESTLING</b>	Week 20/Nov 16	Week 22/Nov 30	15 meets	1A, 2A Sect: Feb 6 legal contest date may have additional scrimmages	1A, 2A, 3A District: Feb 13 Tournament qualifiers 3A Regional Dual: Feb 10	Feb 18-20 1A, 2A Reg Dual: Feb 9 Dual Team: Feb 17
<b>BASKETBALL</b>	Week 20/Nov 16	Week 22/Nov 30	21 games: Each Game Played Counts Toward 21-Game Limit	3--Anytime during Season	1A Dist: Feb 15, 18, 23, 25 2A Dist: Feb 15, 18, 23 3A Dist: Feb 22, 25 4A Subst: Feb 22, 26, Mar 1 1A, 2A, 3A, Sub: Feb 27, 29	1A: Mar 7, 10, 11 2A: Mar 7, 8, 10, 11 3A: Mar 9, 10, 12 4A: Mar 9, 11, 12
<b>TRACK</b>	Week 33/Feb 15	*Week 33/Feb 15	12 meets	None	Dist: All Classes May 12	May 19-21
<b>SPRING GOLF</b>	Week 37/March 14	Week 39/March 28	12 meets	None	Sectional: May 13 District: May 20	May 27, 28 Coed: June 7
<b>TENNIS</b> June 7	Week 37/March 14	Week 39/March 28	12 meets	1 -- before dist/state	District: May 12 Pre Subst: Im: May 14; Subst: Team: May 21	May 27, 28 Team: May 31 Coed:
<b>SOCCER</b>	Week 37/March 14	Week 39/March 31	15 dates; 2 may be mult Tim Tourn	2 -- anytime during the season	May 23, 26, 28	June 2, 3, 4
<b>BASEBALL</b>	Week 44/May 2	Week 47/May 23	40 games	None	1A Dist: July 9, 12, 14, 16 2A Dist: July 9, 12, 16, 19 3A Dist: July 15, 18 1A Subst: July 19 2A Subst: July 19 3A Subst: July 20 4A Subst: July 15, 18, 20	1A - July 25, 28 2A - July 22, 23, 28 3A - July 26, 29 4A - July 27, 29 Championship Games All Classes: July 30

\*Any indoor meets must be run prior to your first outdoor competition. Any indoor competition after your first outdoor meet would count toward your meet limitations of 12 meets.

\*\*Football practice begins Mon, Aug 10. Helmets & Mouthpieces August 10, 11. Helmets, Mouthpieces & Shoulder Pads August 12, 13, 14. August 15 Full Contact. No Practice August 16 & August 23.

\*\*\*:Two team matches per day. Six individual games per day.