

IHSAA OFFICIALS ICOS VIA DRAGONFLY HOW TO REGISTER Updated: January 2022



Starting in the 2021-22 athletic year, the IHSAA and IGHSAU will be utilizing the NFHS Center for Officials Services, powered by DragonFly, for information, registration, education, licensing, and postseason assignments for all officials.

Once logged in, you will find tutorials and information from DragonFly to help you better understand the registration and licensing process.

Get started by logging in and/or creating your DragonFly account through these steps:

- Click through for the <u>NFHS Center for Officials Services at DragonFly.</u>
- Select the blue Log-In button in the center of the page. The button is surrounded by a red line and says Officials & Associations.
- Begin the log-in process:
 - If you have an existing DragonFly account, you may enter your information and sign in. Please do not create a new account.
 - If you do not have an account, select Sign Up For Free. The email address you use to sign up will be used throughout your log-in, registration, and user process.
- Once logged in, click on the Get Started button.
 - Select your role as an Official.
 - Select your role as a Contest Official.
 - Select lowa as your registration state.
 - Click on the IHSAA-IGHSAU | Iowa Center for Official Services, then Join.
 - Select your local officials association, if applicable.
- Click on "Complete Your Registration" and fulfill the requested forms and information.

For more information on using DragonFly:

- Official's Guide to Registration
- All DragonFly tutorials and courses
- Request a DragonFly demo or guide

Updated 2021-22 Officials Requirements:

- All officials are required to register with a DragonFly account.
- Complete your demographics and criminal history reporting within DragonFly.
- Pay registrations and dues within DragonFly.
- Complete an annual online rules meeting video (opens 1 month prior to respective sport start date).
- Score a 75% or higher on an annual online open book exam (opens 1 month prior to respective sport start date).
- The IHSAA offers and provides credit for educational clinics in football, basketball, soccer, wrestling and baseball, which will enable you to qualify for postseason assignments. You need to have attended a clinic to be considered for postseason. Attending at least once every three years is required to be considered.

With technical or log-in issues, please contact a member of the DragonFly team: <u>www.dragonflymax.com/contact</u> or 1-877-246-1818.

MORE INFORMATION: Administrative Assistant Whitney Schlicht, WSCHLICHT@IAHSAA.ORG.