

2007-08 REGISTRATION

Dear Official:

SUBJECT: REGISTRATION FOR THE 2007-2008 SCHOOL YEAR (STARTING WITH 2007 BASEBALL)

We are enclosing an application form which you should complete and return to our office. **THE REGISTRATION FEE FOR OFFICIALS IS \$40 FOR ONE SPORT OR \$15 FOR FULL-TIME COLLEGE STUDENTS AND HIGH SCHOOL STUDENTS. EACH ADDITIONAL SPORT IS \$10 EACH.** This fee includes the following: insurance coverage—general liability. In addition, the IHSAA provides a rule book for each sport you register; annual rules meetings in each sport; case book if available, officials emblem as you upgrade your classification to approved; newsletters during each sports season containing points of information, interpretation, policies, and procedures; IHSAA wall calendar; school directory and the opportunity to attend the Annual Officials Awards & Recognition Banquet for 15, 25, 35, & 50-year officials.

A temporary rating in football, basketball, baseball, wrestling, and soccer is given on the basis of an open-book rules examination taken with the use of the rules book in answering the questions. Upon receipt of your application form and fee we will mail the materials to you as soon as they are available in our office. **PLEASE SEE PAGE 2 FOR MAILING SCHEDULE!** When you receive this material, you should complete the open book exam which is on our website www.iahsaa.org. Exam instructions along with a username and password will be included with the book mailing after you have registered, not before. A grade of 75% is required for a Temporary classification in the above mentioned sports.

APPLICATION DATES AND DEADLINES-----PLEASE READ-----

Officials are urged to return the IHSAA official's application form and application fee by the due date to insure receiving the materials for each sport as scheduled and to be listed in the Officials Directory. Our registration period is March 1, 2007 through May 31, 2007. This will cover all sports beginning with 2007 baseball and ending with 2008 spring soccer. **DUE TO THE FACT THAT BASEBALL IS THE FIRST SPORT OF THE 2007-2008 REGISTRATION PERIOD, BASEBALL UMPIRES SHOULD PAY THEIR REGISTRATION BY MARCH 24, 2007 TO ENSURE RECEIVING YOUR RULES BOOK AND MATERIALS BEFORE THE FIRST RULES MEETING IN APRIL.**

RE-REGISTRATIONS RECEIVED AFTER JUNE 1, 2007 WILL NOW BE CONSIDERED LATE AND OWE THE LATE FEE OF \$10.00. IF YOU DID NOT REGISTER LAST SEASON (2006-07), ARE A NEW REGISTER, HIGH SCHOOL STUDENT OR COLLEGE STUDENT, YOU WILL NOT OWE THE LATE FEE. WE STILL ENCOURAGE YOU TO REGISTER ON TIME. IF YOU ARE UNSURE, GIVE OUR OFFICE A CALL.

MAILINGS AND ADDRESS CHANGES POLICY

Materials are mailed at bulk rate, and delivery sometimes takes longer than first class mail. Please notify us of any address changes prior to the time the books and other information will be mailed, because bulk mail will not be forwarded to your new address. If you do not notify us of your address change and request another mailing of the rules books, we will have to charge you for each book you request.

USERNAME AND PASSWORD INFORMATION

For each sport in which you are registered in, your **USERNAME** and **PASSWORD** for the Part I Exam and Sportsmanship ratings will be **MAILED TO YOU WITH YOUR BOOKS AND ALSO WITH THE FIRST LETTER OF EACH SPORT.** Please refer to these mailings for directions and information. You must be registered before taking the exam.

STEPS FOR COMPLETING THE OFFICIALS' REGISTRATION PROCESS

- Step 1: Pay registration fee and return the completed registration form.
- Step 2: Receive a packet in the mail containing rulebook(s) and instructions for the open book exam on-line. This information will be sent during the months indicated on page three.

- Step 3: Attend a Rules meeting every 3 years. The rules meetings are listed on our website and in the Guide For Registered Officials. An official who does not attend a rules meeting within a three year period will be suspended in that sport for a year. The official will be reinstated only when he attends a rules meeting the following year. You must attend a rules meeting every year to be considered for tournaments.
- Step 4: The results of your exam will be mailed to you with your officials' card within 10 business days of taking the exam on-line.

INSTRUCTIONS FOR COMPLETION OF IHSAA OFFICIALS' APPLICATION FORM

1. **Social Security Number:** All your information is linked to your Social Security Number. We must have this to complete your registration. Your Social Security Number will never be released outside of the IHSAA office.
2. **Full Name:** Place your correct full name (First, Middle Initial, Last) on the application form.
3. **Permanent Mailing Address:** This address should be consistent on all your correspondence. All materials and correspondence will be mailed to this address. In case of a change of address, please notify the IHSAA immediately. (do not rely on post office forwarding) **IMPORTANT: The extended four digits of your zip code is necessary to comply with mailing regulations.**
4. **Phone:** Please list your business phone number, your home phone number and your cell phone number. **Show your area code.**
5. **E-Mail Address:** If you have a current e-mail address and use it, please include it in this space.
6. **Application Fees:** Fees are as indicated on page 1. **If you are paying after June 1, 2007, you owe a late fee of \$10.00. If you did not register last season (2006-07), or are a first time register, College or High School Student, you do not owe the late fee. No refunds of registration fees will be made. NO EXCEPTIONS.**
7. **Total Amount Enclosed:** List the total amount of money that is enclosed with your IHSAA registration form.
8. **Current Card No:** If you have registered in the past, please include your Official Card Number in this space.
9. **Sign and Date the Registration Form!**

AFFILIATE REGISTRATION IN OTHER STATES

Reciprocity Agreement: Officials registered (and living) in Iowa wishing to work in Nebraska, Minnesota, Wisconsin, South Dakota, Missouri or Illinois are to write directly to that States Association office. Special rates are set because of the reciprocal agreement involving Iowa. Officials are required to send a photocopy of their 2007-08 IHSAA Official's Registration Card when applying to one of these states. Address of Reciprocating Associations are listed below.

Illinois High School Assn.
2715 McGraw Drive
PO Box 2715
Bloomington, IL 61702-2715
PH: 309-663-6377

Minnesota State High School League
2100 Freeway Blvd.
Brooklyn Center, MN 55430-1735
PH: 763-560-2262

Missouri State High School Act. Assn.
PO Box 1328
Columbia, MO 65205-1328
PH: 573-875-4880

Nebraska School Act. Assn.
8230 Beechwood Drive
PO Box 5447
Lincoln, NE 68505-0447
PH: 402-489-0386

South Dakota High School Act. Assn.
204 N Euclid
PO Box 1217
Pierre, SD 57501-1217
PH: 605-224-9261

Wisconsin Interscholastic Athletic Assn.
41 Park Ridge Drive
PO Box 267
Stevens Point, WI 54481-0267
PH: 715-344-8580

MAILINGS AND DEADLINES

	Open Book Exam Instructions, Rules Books, and other info mailed	Supervised Exam Dates	Sportsmanship Rating Sheet Due Date
Baseball	Mid April	May 7 & 9	August 11
Football	June/July	August 28 & 29	December 1
Basketball	Sept/Oct.	December 3 & 5	March 22
Wrestling	Sept/Oct.	December 3 & 5	March 8
Swimming	July/Aug.	No Supervised Exam	N/A
Track & Field	Dec./ Jan.	No Supervised Exam	N/A
Soccer	Dec./ Jan.	Check our web-site at www.iah saa.org Or the 2007-08 Officials Guide	June 14

PLEASE CUT & RETURN THE FOLLOWING FORM WITH YOUR FEES.

-----**THEY MUST ACCOMPANY EACH OTHER**-----

(CUT HERE) _____(CUT HERE)

IOWA HIGH SCHOOL ATHLETIC ASSOCIATION
PO BOX 10, BOONE, IA 50036 PH: 515-432-2011

2007-2008 REGISTRATION YEAR
(2007 BASEBALL BEING THE FIRST SPORT TO 2008 SOCCER BEING THE LAST SPORT)

\$40.00 FOR THE FIRST SPORT, \$10.00 FOR EACH ADDITIONAL SPORT. (THIS FORM MUST ACCOMPANY FEES!!!)
FULL TIME COLLEGE AND HIGH SCHOOL STUDENT FEES ARE \$15.00

IF YOU ARE REGISTERING AFTER JUNE 1, 2007, YOU WILL NEED TO INCLUDE A \$10.00 LATE FEE. IF YOU DID NOT REGISTER (PAY) LAST SEASON (2006-07), ARE A COLLEGE STUDENT OR HIGH SCHOOL STUDENT, YOU DO NOT OWE THE LATE FEE. IF YOU ARE UNCERTAIN, PLEASE GIVE OUR OFFICE A CALL.

IMPORTANT! PAYMENTS ARE FOR RE-REGISTRATION FEES ONLY! ANY OTHER FEES (EMBLEMS & INVOICES) ARE TO BE PAID SEPARATELY.

Social Security Number _____ Official No. (If know) _____ Full Name _____

Mailing Address _____ City _____ Zip (+ Extended four digits) _____ Iowa County _____

Business Phone Number _____ Home Phone Number _____ Cell Phone Number _____

E-Mail Address (If you would like to receive newsletters via e-mail, check box) Signature _____ Date _____

<input type="checkbox"/> Baseball 07 season	<input type="checkbox"/> Football 07 season	<input type="checkbox"/> Basketball 07-08 season	<input type="checkbox"/> Wrestling 07-08 season	<input type="checkbox"/> Ice Hockey 07-08 season
<input type="checkbox"/> Swimming 07-08 season	<input type="checkbox"/> Track 07-08 season	<input type="checkbox"/> Soccer 07-08 season	BASEBALL, FOOTBALL, BASKETBALL, WRESTLING, HOCKEY AND SWIMMING ARE NOT AVAILABLE	

APPLICATION FEES

Non students One sport \$40.00 / **Full time College Student \$15.00** / **High School Student \$15.00**

Each additional sport \$10.00 each _____

Late Fee after June 1, 2007 as stated above (Does not apply to students) \$10.00 _____

TOTAL FEES ENCLOSED _____