

\_\_\_\_\_ **HIGH SCHOOL**  
\_\_\_\_\_, **IOWA**

**TRANSFER ELIGIBILITY CHECKLIST**

Student's name \_\_\_\_\_ Grade in school \_\_\_\_\_

Previous School of Attendance (school transferring from) \_\_\_\_\_

Type of Transfer (circle one)

**General transfer (move into district)**

**Open enrollment;**

**In-District transfer (multiple high school district)**

**Check or date when verified**

- \_\_\_\_ 1. Residence verified
- \_\_\_\_ 2. Receipt of transcript from previous school.
- \_\_\_\_ 3. Birth date verified.
- \_\_\_\_ 4. 9<sup>th</sup> grade entry verified
- \_\_\_\_ 5. Academic eligibility verified
- \_\_\_\_ 6. Good conduct eligibility verified, if applicable locally.
- \_\_\_\_ 7. Athletic physical verified.
- \_\_\_\_ 8. Other items required locally.

\_\_\_\_\_  
**NOTE:** Upon verification of these items, the student is eligible for non-varsity competition.

\_\_\_\_ **9. FOR VARSITY LEVEL ELIGIBILITY ONLY.** . . . Upon completion of this checklist, the school must determine varsity-level eligibility status based on transfer rules outlined in Chapter 36 of the Iowa Administrative Code. If a student does not meet the conditions for immediate eligibility as per IAC 36.15(3) or 36.15(4), the appropriate governing body (IHSAA, IGHSAU) should be contacted. If any additional question exists regarding eligibility status, contact the appropriate governing body prior to allowing participation.

The above named student has completed all of the necessary paperwork and verifications to determine her/his eligibility. Based on the information in these documents, the student is: (circle one)

**Eligible**

**Ineligible**

If ineligible, list restrictions for ineligibility \_\_\_\_\_

\_\_\_\_\_  
School Administrator \_\_\_\_\_ Date \_\_\_\_\_  
(Name) (Title)